



**NANDTB  
Teleconference  
Monday 23/05/2016  
18:00 SYD MEL BNE,  
16:00 PER**

**MINUTES**

<b>Venue</b>	Teleconference
<b>Chair</b>	Colin Hockings
<b>Secretary</b>	Frank Simmer
<b>Invites</b>	Col Hockings, Garrett Booth, Garry Bowden, Jason Maitland, Malcolm Oakey, Greg Wilson, Anthony Doherty, Neil Joiner, Ron Quirk, Shane Flynn, Tony Collier, Frank Simmer Michael Gaugg (optional)
<b>Apologies</b>	Shane Wilson, Garrett Booth (belated), Neil Joiner (belated), Tony Collier (nil response), Richard Allen

	<b>AGENDA ITEM</b>	<b>Assigned</b>		
<b>1</b>	Welcome of Guests – apologies	CH	Start 18:03	
<b>2</b>	Meeting Protocol (respect one another)	CH	Sufficient members in attendance for a quorum	
<b>3</b>	Adopt Agenda	CH	CH proposed to deal with items in the order 5.2 and then 5.1. accepted all	
<b>4</b>	Disclosure of Interest	CH	GJB AINDT Federal exec	
<b>5</b>	<b>General Business</b>			
<b>5.1</b>	Discussion of the NANDTB policy pertaining to matters before it. Refer attached package for examples and circumstance were the Board's	CH	Presentation by CH on the need to form clear policy and strategies on matters before the board. Policy articulates the Boards position on the subject and forms the platform for procedures to be developed around the prescribed policy. It is also	

	<p>policy should be formalised and procedures structured to address and align with the policy.</p>		<p>clear the board reserves the right to change the policy on a matter and the associated procedures based on factors which could change or influence the policy.</p> <p>From the information pack supplied, discussion on the following,          NANDTB apply professional standards of governance</p> <p>Policy on EN4179. Discussion on adaptation of the board’s position on revision to AS3669 and the alignment to EN4179. Consideration must be given to the unique Australian aviation environment. Healthy debate on the matter</p> <p>GJB- Board had already discussed the matter at the May 2015 meeting. More detailed analysis of EN4179 showed difficulty in 100% management and compliance</p> <p>RQ- promoted Policy B option which forms a modified EN4179 for the Australian environment.</p> <p>JM- CASR Part 145 refers directly to AS3669</p> <p>GJB- promoted Policy B</p> <p>GW- suggested terms “best practice” of EN4179 and NAS410</p> <p>GJB – Noted that the variance from the EN4179 would be minor and should be identified in the Forward to the revised AS3669. Agreed all pending the SA protocol for the document.</p> <p>CH- Proposal <b>B Policy:</b> (Management document) It is NANDTB policy to adopt the wording of the current version of EN 4179 <i>Aerospace series — Qualification and approval of personnel for non- destructive testing</i>, with modification to meet the specific requirements of the Australian Aerospace industry, as AS3669.          Second GJB: Accepted all in attendance</p> <p>From the information pack supplied;          Policy on NA-003, NA-004, NA-006, NA-009, NA-012, NA-015, NA-017, NA-019, NA-021, NA-022 all accepted</p>	
<p>5.2</p>	<p>Addendum to Financial report in relation to the NANDTB 2015 Brisbane seminar. Confidential to board members only</p>	<p>CH &amp; FS</p>	<p>Presentation by CH (contained in info pack) of a review of the Brisbane seminar costs based on the available accounts. Information for the board and additional moneys recoverable from AINDT. Final cost was \$35,895</p> <p>Acknowledgement that judicious financial management of such high cost events is required by the board.          CH/GB Accepted</p>	

6	Questions without notice	All	Nil	
	Close		19:05	