



**NANDTB**  
**Rydges South Bank (Brisbane) Meeting Rooms**  
**MONDAY 04<sup>th</sup> MAY 2015**  
**10:00 to 16:00hrs**  
**Meeting Minutes**

<b>Venue</b>	Rydges South Bank Meeting Rooms
<b>Chair</b>	Tony Collier
<b>Secretary</b>	Frank Simmer
<b>Attendee</b>	Col Hockings, Garry Bowden, Malcolm Oakey, Michael Gaugg, Ron Quirk, Shane Flynn, Tony Collier, Frank Simmer, Jason Maitland, Shane Wilson
<b>Guests</b>	Peter Milligan (AINDT), Richard Allen (CASA Observer), Darryn Boshier (RNZAF), Glen Somerville (RNZAF)
<b>Apologies</b>	Garrett Booth (proxy to Col Hockings), Neil Joiner (proxy to Tony Collier)


Time		AGENDA ITEM	Assigned	Minute	Status	Allocated	Previous minutes item no.
10:00	1	Welcome of Guests – apologies	TC				
	2	Meeting Protocol (phones off; respect one another)	TC				
	3	Adopt Agenda	TC	Accept CH, GJB			
	4	Disclosure of Interest	All	Nil			

	5	Accept previous minutes, 28/01/2015 & Teleconferences 24/02/2015	GB/FS	Amendment to teleconference minutes Attached. Accepted all (including amendment for halt on Level 3 applications)	Closed		
10:15	6	<b>WORKSHOP</b>					
	6.1	NA019 procedure review work shop	CH	Recognition of Level 3. Opening discussion by CH. Identify how the candidate complies with the employer written practice. Certificate words to change CH propose (second GJB) to take points from this discussion and consolidate views. To be circulated for voting by the secretary	In work		
	6.2	NA013 procedure review workshop	CH	Draft attached CH propose (second ) draft be circulated with a view to vote	In work		
11:15	7	<b>General Business and actions from previous minutes</b>					
	7.1	2012 amended version of the AINDT MOU to be circulated to members. Check original copy aligns with new copy	CH/ FS	Amended version forwarded to all members. Proposed by CH, Second SF. Accepted. Action FS: To forward a copy to Les Dick (AINDT) FS to circulate amended version as provided by Les Dick.	In Work		10.7
	7.2	Management and Administration of Aerospace NDT Examinations. With reference to existing procedures NA012 and NA022. Report on development of examination database.	SF	Currently in work. Exam data base building. TC: difficulty in providing source data reference. In particular when not generally/ broadly available SF: This is an ISO requirement to include source data. Syllabus is required. SF: Records required to record who exams are	In Work		10.10

				issued to			
7.3	Sub Committee Body of Knowledge report back. All members are to provide sources of NDT syllabi for consideration. CH to chair subcommittee. Level 3 training course.	CH NJ TC		<p>Email 17/03/2015</p> <p>ISO syllabus is at a high level. Board to add appendix.</p> <p>CH: do we use ISO25107 or do we need to add more specification?</p> <p>MG: Air Force has added the additional specification (adjustment for current A/F requirements)</p> <p>Syllabus is for the benefit of training organisation, and alignment with examinations.</p> <p>Proposed TC, (second SF) request assistance from the ADF on syllabus work already completed.</p> <p>Action MG: ADF to add contributions</p>	In Work	CH NJ TC MG	10.11
7.4	Part 145 Training for NANDTB Members. Workshop is to be incorporated into the upcoming seminar, which board members are to attend.	SF/RQ/RA		<p>Workshop to be held by CASA in the Brisbane Seminar.</p> <p>New action : proposed TC, second</p>	Closed		10.12
7.5	Meeting quorum review. In the event that a quorum is not achieved, then it is proposed that an immediate past executive member could stand-in for an absent executive member. Procedure NA-005 to be reviewed if accepted	MO (& ALL)		Revised procedure added to website	Closed		10.13
7.6	Future meetings. Discussion on the use of teleconferencing, video links and face to face meetings. In particular- recording Teleconference minutes	FS		<p>TC: proposed only one subject in a teleconference.</p> <p>Second SW: Accepted all</p> <p>Currently Board meetings are twice a year. This is to continue</p> <p>Accepted All</p>	In work	ALL	10.14
7.8	NJ to action outstanding expense claims	NJ		Complete	Closed		10.15

7.9	Follow up with Standards to ensure representation on the review committee for AS3669. Adopt EN4179	GB	GB and CH to make representation that the view of the board to adopt EN4179. AS3669 to run its course, or will AS cut the standard. The board wish the standard to go on until expire. Standards meeting on 24 <sup>th</sup> June 2015	In Work	GB/ CH	10.16
7.10	EASA Part 145.A.30(f).4 Draft reply to Colin Langley and Karl Specht	SW/ GB/ FS	Revised draft circulated 13/03/2015, with Chairman for signature. FS: no correspondence at this time	In Work	GB	10.17
7.11	Level 3 course- refer mail 31/10/2014	TC	TC: Add to Syllabi Subcommittee. Recommend to generate guidance material or a syllabus. Item 7.3. Resend email	In Work	FS	11.1, 10.1
7.12	The application of NA-019 in view of the recent rejected Boeing Level 3 late last year.	TC	NA-019 review see Workshop item 6	Closed		11.2
7.13	Gavin Smith Retirement	GS	FS: post vacancy on website complete SF: Proposed letter of appreciation from the Board. Value of \$100 gift card Accepted all.	Closed	FS	11.3
7.14	Approved data pertaining to PT and MT. CAO108.8 and CAO108.10 cannot be used. Level 3 must approve ASTM1417 and ASTM1444	NJ/ GB	Letter to CASA. Response. RA: Still in progress with CASA. CAO108.8 and 108.10 are still current.	In work	RA	11.4
7.15	NANDTB Shirts. Orders and Costs for those that want.	TC	All that want a shirt have purchased.	Closed		11.5
7.16	Malaysian NDT board member to attend next meeting	GB FS	Invitation to be sent Non-attendance noted at this meeting	Closed		11.6
7.17	EU meeting attendance	GB	CH: Deed requires board EF influence. This has not happened. Better suited to Asian NDT boards. RQ: should go more often to maintain relations. RA: maybe separate funding to attend	In Work	GB TC FS	11.7

				CH: Deed requires us to influence EF, which should be changed. RQ: proposed we attend two meetings per year. Accepted all.			
	<b>7.18</b>	Revision of Board Procedures	ALL	FS Tabled procedures update. Action: updates to be sent.	Fixed Agenda Item		12
<b>12:15</b>		LUNCH					

13:00	8	Correspondence	GB/ FS 	Abhishek Wakaskar – Employer statement Applications: Wilton Gray- Air Nelson Alice Zhang TCK Wire Rope Inspection Technology Seminar inquires – William Ginn, Saenal Rapi -PT Aero Asia– certificates David Ronson – Standard Aero – NAS410 Hossein Nakhjavani –Mahan Air- NDT shop audit	Fixed agenda item		
	9	Chairman’s report	GB	No information at meeting Action GB post meeting update			
	10	Financial Report	FS	Propose GJB: ask CASA for more funding flexibility. In lieu of the two 6 month payments, a single 12 month payment would align better with the board activities Action: FS to provide justification for increase deed funds		FS	
	10.1	Current position and projected expenditure	FS	Current financial position tabled. Budget tabled. Add EU forum attendance & seminar income from seminar committee.	Fixed Agenda Item		8.1
	10.2	Brisbane seminar expected expenditure	SF/ GB/ RQ		In Work		8.2
	11	AINDT Report	PM	Staff changes Transition to ISO 17024 Website guide updates continually Condition monitoring growing	Fixed Agenda Item		9
	12	CASA Report	RA	CAO100.27 is issued. Questions on CAO108.8 & 108.10 sent to the 2A delegate for reply Where do MPI and FPI procedures sit? They should	Fixed Agenda Item	FS	13

				<p>not be in orders.</p> <p>Standards working group made aware of this board.</p> <p>MOS 145 disallowance motion carried. Many MOE's are probably out of compliance with the current MOS. MOS cannot be amended for 6 months</p> <p>Progress on Form 2 is with legal.</p> <p>Advise application to change deed should be in as soon as possible</p>			
	13	RAAF Report	MG	<p>Restructuring in full progress. Training in full flight. Remapping training to ISO, including a new full syllabus. First NDT course to start in May 2015. Course is 30 weeks. Full qualified not just recognition.</p> <p>FA18 wing splice disbond campaign</p> <p>ADF moving away from MEA due additional requirements beyond the ADF needs.</p> <p>Working group on FA18 with other air forces.</p>	Fixed Agenda Item		14
	14	Website Report	FS	<p>AINDT e news</p> <p>MG: Suggested feedback loop, for what visitors are looking at and adjust the website</p>	Fixed Agenda Item		15
15:00	15	<b>New Business</b>					
	15.1	CASA Deed Amendment	CH	<p>Remove the clause relating to the NANDTB influencing revision and application of EN4179/ NAS 410 standards through the EU forum</p> <p>Action FS increase funding and corrections</p>		FS	
	15.2	CAO 100.27 revision	TC	<p>CH: 7.3 no foreign NANDTB's have been recognised and would be advised by the NANDTB.</p> <p>8 what if the applicant is self-employed.</p> <p>9.1 how does this work for level 1 limited with annual review</p>		CH/ RA	

				9.2 how does this happen for renewals? Will the MA be returned with level Viewed by the board as a positive step by CASA. CH to send questions via email for responses			
	16	<b>Questions without notice</b>		FS to RA: Progress on Part 145 approved organisations working in CAR30. Still in progress. CH to RNZAF: what are the NDT obstacles? Response People and resources. Using ADF and recognising ADF qualifications.			
16:00		Close	GB	CLOSED 14:30			
		<b>Next Meeting-</b>	GB	SYDNEY – QANTAS CAMPUS. Date to be confirmed. Late October/ Early November. Timing considerate of time zone stagger between the states		FS	