



**NANDTB BOARD MEETING**  
**Thursday 15<sup>th</sup> October 2020**  
**10:00 to 14:00hrs**  
**VIDEO CONFERENCE**  
**Meeting Minutes**

<b>Venue</b>	Video Conference
<b>Chair</b>	Rodd Smith
<b>Secretary</b>	Frank Simmer
<b>Attendees</b>	Ron Quirk (RQ), Steve Swift (SS), Frank Simmer (FS), Rodd Smith (RS) Col Hockings (CH), Malcolm Oakey (MO), Michael Gaugg (MG), Dominic Pace (DP), Richard Allen (CASA- RA)
<b>Guests</b>	Vincent Visser (NZNDT- VV), Peter Milligan- (AINDT-PM), Bennet Duhig (ADF-BD), Robert Park (CASA- BP)
<b>Apologies</b>	Garry Bowden (GJB), Tony Collier, Vincent Visser

<b>Time</b>		<b>AGENDA ITEM</b>	<b>Assign</b>	<b>Action</b>	<b>Status</b>
<b>08:30</b>	<b>1</b>	Welcome of Guests – apologies	RS	OPEN 10:07	
	<b>2</b>	Meeting Protocol (phones off; respect one another)	RS		
	<b>3</b>	Adopt Agenda	RS		
	<b>4</b>	Disclosure of Interest	All		
	<b>5</b>	Accept previous minutes 02/07/2020	All	Posted on website Amendment at 6.1 to be made. Should read CAR30	

6	<b>General Business and actions from previous minutes</b>			
6.1	<p>Procedure review to incorporate EN4179/NAS410</p> <p>Board to be competent in NAS410/ EN4179</p>	CH, All, RA	<p>FS to amend NA-024 should read “seeking to have their technical qualification recognised” Complete, and published</p> <p>RA: discussion paper on migration to EN4179 In progress</p> <p>FS reword EN4179 transition statement on webpage. AS3669 will continue and recognition via NA-019. EN4179 qualifications will be recognised via NA-024</p> <p>SS to help the Board consider how to encourage more NDT techs to participate in airworthiness engineering conferences, and more engineers to participate in NDT conferences.</p> <p>Note: Australian Aging Aircraft Symposium is now cancelled. USA Aging Aircraft Symposium completed virtual. Reference SS email in August: Presentations for NDT/ Engineering. Opportunity for review/ interactions of presentations. <b>Action SS:</b> to circulate conferences and webinars, share information with group <b>Action all:</b> share communications on upcoming events and papers</p> <p>RS: current recognition letter presented at this meeting for review. Completed. No change required</p>	<p>Closed</p> <p>In work</p> <p>Closed</p> <p>In Work</p> <p>Closed</p>
6.2	Procedures Review	RS	<p><b>Action:</b> All review proposed NA-025 and comment within week. Zoom meeting or email responses.</p> <p>Hold open. Develop Checklist for document review to reduce risk of errors. USAF guide. Checklist to include mandatory inclusions for processes</p>	In work

				Action SW , SS, BD: to develop checklist	
	<b>6.3</b>	Board Membership	FS	Action All: NA-003 Review constitution for board members and membership sectors before next meeting. <b>Action</b> FS: review NA-003 & NA-008 and distribute- open hold <b>Action All: future membership promotion and mentoring.</b>	In work  In work
	<b>6.4</b>	CASA MPL request	RQ	CASA Maintenance Personnel Licensing using EN4179 over AS3669 for certification. AS3669 and EN4179 are both valid standards for the purpose of granting a CASA NDT MA. Action RS & TC: review guideline, in particular initial assessment. RS: In draft forward to TC and circulate Hold open	In work
		<b>NO LUNCH</b>			
<b>12:00</b>	<b>7</b>	Examinations report	GJB	NANDTB Examination recognitions since previous meeting	Fixed agenda
	<b>8</b>	Correspondence	FS	Standards Australia Nominating organisation Webinar and training sessions. FS to complete.  <b>Action</b> RA: Review Part 66 privileges and education, noting that there is a draft AC66-08 open for comment.	Fixed agenda
	<b>9</b>	Chairman's report	RS	Presented	Fixed agenda
	<b>10</b>	Secretary/Financial Report	FS	Presented	Fixed agenda
	<b>11</b>	Website Report	FS	Action FS: Website upgrade progress, migration to WordPress and google suite repository. Google analytics to resolve website activity report.	Fixed agenda

	<b>12</b>	AINDT Report	PM	Limited operations, Certification extensions is the main focus , finances are up due limited activity expenditure.	Fixed agenda
	<b>13</b>	CASA Report	RA	Deferrals and extensions are the main activity at CASA	Fixed agenda
	<b>14</b>	ADF Report	MG	Presented. MG will step away from NDT. Greg Wilson to replace MG	Fixed Agenda
	<b>15</b>	European Forum Report	RQ/ RS	Action FS to circulate minutes	Fixed Agenda
	<b>16</b>	Procedures review	RS	See Item 6.1 & 6.2 above	Fixed agenda
	<b>17</b>	Members development/ continuation training	All/ SW	<p><u>Continuing Professional Development (CPD) for NDT Level 3</u></p> <p>Do current standards and practices assure that NDT Level 3s are getting enough of the right CPD to keep up with new developments in their certified methods? (For example, the recent research findings that crack closure can significantly effect ET for titanium and UT for aluminium.)</p> <p>If not, what improvements do Board members suggest?</p> <p>SS Suggestion to include CPD as a requirement for NDT level 3's.</p> <p>FS Difficulty in resourcing &amp; administration.</p> <p>Papers etc. can be shared with the group and but not for publication on the website due implications that the NANDTB may be perceived as sponsoring or endorsing a technology.</p> <p><b>Actions:</b> See 6.1 above</p>	Fixed agenda
	<b>18</b>	<b>New Business</b>			

<b>11:30</b>	<b>18.1</b>	Question directed to CASA Re: EX60/20	Robert Park CASA	Briefing by Robert Park on the decision reasoning to release this provision under an Exemption. To take advantage of the instrument, MOE's of the AMO and Specialist Maintainer will be required.	
	<b>19</b>	<b>Questions without notice</b>		NIL	
	<b>20</b>	<b>Next meeting</b>		Proposed meeting dates for 2021 (Locations to be advised) 1) Thursday 18/02/2021 2) Thursday 08/07/2021 (AGM) 3) Thursday 21/10/2021  NOTE: ZOOM Video conference is available at any time.	
<b>14:00</b>	<b>21</b>	<b>Close</b>		Close 13:25	