



**NANDTB BOARD MEETING**  
**Thursday 18<sup>th</sup> February 2021**  
**10:00 to 14:00hrs**  
**VIDEO CONFERENCE**  
**Meeting Minutes**

<b>Venue</b>	Video Conference
<b>Chair</b>	Rodd Smith
<b>Secretary</b>	Frank Simmer
<b>Attendees</b>	Steve Swift (SS), Frank Simmer (FS), Rodd Smith (RS) Col Hockings (CH), Malcolm Oakey (MO), Garry Bowden (GJB), Greg Wilson (GW- ADF), Dominic Pace (DP- ADF), Richard Allen (RA-CASA)
<b>Guests</b>	Vincent Visser (NZNDT- VV),
<b>Apologies</b>	Shane Wilson (SW) Ron Quirk (RQ), Tony Collier (TC- resignation), Peter Milligan- (AINDT-PM),

<b>Time</b>		<b>AGENDA ITEM</b>	<b>Assign</b>	<b>Action</b>	<b>Status</b>
<b>08:30</b>	<b>1</b>	Welcome of Guests – apologies	RS	OPEN TIME 10:10	
	<b>2</b>	Meeting Protocol (phones off; respect one another)	RS		
	<b>3</b>	Adopt Agenda	RS	CH	
	<b>4</b>	Disclosure of Interest	All		
	<b>5</b>	Accept previous minutes 15/10/2020	All	Posted on website. Accepted CH	

6	<b>General Business and actions from previous minutes</b>			
6.1	<p>Procedure review to incorporate EN4179/NAS410</p> <p>Board to be competent in NAS410/ EN4179</p>	CH, All, RA	<p>RA: discussion paper on migration to EN4179 In progress. Nil Further</p> <p>SS to help the Board consider how to encourage more NDT techs to participate in airworthiness engineering conferences, and more engineers to participate in NDT conferences.</p> <p>Action SS: to circulate conferences and webinars, share information with group</p> <p>Action all: share communications on upcoming events and papers</p>	<p>In work</p> <p>In Work</p>
6.2	Procedures Review	RS	<p>Action: All review proposed development of NA-025 and comment within week. Zoom meeting or email responses.</p> <p>Action All: read checklist provided and comment. SW to coordinate</p> <p>Comment: SS ensure checklist do not 'blinker' review. Reference to standards only, do not replicate content of standard.</p> <p>Comment: SS Engineering and NDT understanding of instruments that authorise the inspection procedure.</p>	In work
6.3	Board Membership	FS	<p>Action All: NA-003 Review constitution for board members and membership sectors before next meeting.</p> <p>Action FS: review NA-003 &amp; NA-008 and distribute- open hold.</p> <p>-Reviewed no revision required (except one typographical error)</p> <p>Action All: future membership promotion and mentoring.</p>	Closed
6.4	CASA MPL request	RQ	<p>CASA Maintenance Personnel Licensing using EN4179 over AS3669 for certification. AS3669 and EN4179 are both valid standards for the purpose of granting a CASA NDT MA.</p> <p>Action RS: review guideline, in particular initial assessment.</p> <p>Action RS: Draft to be circulated</p>	In work

		<b>NO LUNCH</b>			
<b>12:00</b>	<b>7</b>	Examinations report	GJB	NANDTB Examination recognitions since previous meeting. One review since the last meeting.	Fixed agenda
	<b>8</b>	Correspondence	FS	Standards Australia Nominating organisation Webinar and training sessions. FS to complete. Level 3 Applicants template to be uploaded <b>Action RA:</b> Review Part 66 privileges and education, noting that there is a draft AC66-08 is now published.	Fixed agenda
	<b>9</b>	Chairman's report	RS	Circulated in info pack	Fixed agenda
	<b>10</b>	Secretary/Financial Report	FS	Circulated in info pack	Fixed agenda
	<b>11</b>	Website Report	FS	<b>Action FS:</b> Website upgrade progress, migration to WordPress and google suite repository. Google analytics to resolve website activity report.	Fixed agenda
	<b>12</b>	AINDT Report	PM	Nil	Fixed agenda
	<b>13</b>	CASA Report	RA		Fixed agenda
	<b>14</b>	ADF Report	GW	NDT&CT Staff attending Non-Film radiography course, NDT&CT is delivering the NDT&CT Familiarisation course this year. The course is designed for professional engineers and maintenance leadership to gain an understanding of NDT and composite repairs.	Fixed Agenda
	<b>15</b>	European Forum Report	RQ/ RS	See Item 18.1 comments from Carmen Chirita	Fixed Agenda
	<b>16</b>	Procedures review	RS	See Item 6.1 & 6.2 above	Fixed agenda

	<b>17</b>	Members development/ continuation training	All/ SW	<p><u>Continuing Professional Development (CPD) for NDT Level 3</u></p> <p>Do current standards and practices assure that NDT Level 3s are getting enough of the right CPD to keep up with new developments in their certified methods?</p> <p>Papers etc. can be shared with the group and but not for publication on the website due implications that the NANDTB may be perceived as sponsoring or endorsing a technology.</p> <p>SW Shared Etch inspection paper (contained in info pack)</p>	Fixed agenda
	<b>18</b>	<b>New Business</b>			
<b>11:30</b>	<b>18.1</b>	EASA Compliance Comments		<p>Email sent to ANDTBF from Carmen Chirita regarding concerns about demonstrated compliance with ANDTBF procedures. Comments and responses in the info pack.</p> <p>Action: RS update NA-013</p> <p>Action: FS update website with a separate EF page.</p>	In work
	<b>18.2</b>	Standards Australia		<p>Contact detail and NANDTB responses.</p> <p>Fixed agenda item to be added to agenda.</p> <p>GJB: withdrawn standards, now differ to ISO standards, hence these references cannot be used.</p>	
	<b>19</b>	<b>Questions without notice</b>			
	<b>19.1</b>	<b>NZ NDT</b>	VV	<p>VV noted redundancies in the NZ aviation industry due COVID, however work is picking up, and in the next two years will steadily increase. Training resources are limited.</p> <p>Situation is echoed in the Australian industry.</p>	

	<b>20</b>	<b>Next meeting</b>		<p>Proposed meeting dates for 2021 (Locations to be advised)</p> <p>1) Thursday 18/02/2021</p> <p>2) Thursday 08/07/2021 (AGM) Sydney Graphic arts club.</p> <p>3) Thursday 21/10/2021</p> <p>NOTE: ZOOM Video conference is available at any time.</p>	
<b>14:00</b>	<b>21</b>	<b>Close</b>		13:00	