



NANDTB BOARD MEETING
Thursday 03rd March 2022
10:00 to 14:00hrs
VIDEO CONFERENCE
Meeting Minutes

Venue	Video Conference
Chair	Ron Quirk
Secretary	Frank Simmer
Attendees	Ron Quirk (RQ), Steve Swift (SS), Frank Simmer (FS), Garry Bowden (GJB), Greg Wilson (GW- ADF), Andrew McKelvie (AMK- DASR observer), Colin Hockings (CH)
Guests	David Punshon (DP- CASA to stand in for Richard Allen), Vincent Visser (VV- NZNDT), Peter Milligan (PM- AINDT) & Demi Zeglinas (DZ-AINDT)
Apologies	Richard Allen (on leave), Mal Oakey, Shane Wilson, Rodd Smith,

Time		AGENDA ITEM	Assign	Action	Status
10:00	1	Welcome of Guests – apologies	RQ	Meeting open 10:14am	
	2	Meeting Protocol (phones off; respect one another)	RQ		
	3	Adopt Agenda	GJB	accepted	
	4	Disclosure of Interest	All	Nil	
	5	Accept previous minutes 21/10/2021	GJB	accepted	

6	General Business and actions from previous minutes			
6.1	Procedures Review	RS	<p>NA-025 improvement. Develop Checklist for document review to reduce risk of errors.</p> <p>21/10/2021 Annex A&B draft for Examination assessment and Procedure assessment.</p> <p>Action subcommittee: GJB, FS, RS, GW, SS, SW Nil progress to report for this meeting. Carry over until next meeting.</p> <p>Action FS: Publish on website when complete</p>	In work
6.2	Board Membership	FS	<p>Action All: future membership promotion and mentoring.</p> <p>FS NOTE: CURRENT BOARD RETIRES 31/MAR/2022</p> <p>Board member representative Election procedure.</p> <ul style="list-style-type: none"> • Elections in accordance with procedure NA-008 <p>Note: returning officer will be NANDTB Secretary.</p> <p>Documents required are (NA-003)</p> <ul style="list-style-type: none"> • Signed Board members agreement • Nomination from an employer active in the Australian Aerospace industry as an industry sector representative (e.g. Manufacturing, Airline AMO's, General Aviation AMO's, NDT service providers, NDT Training providers, Australian Defence Force, and others. <p>Nominations to be received by 31/03/2022. New Board announced on 07/04/2022. Details are published on the website home page.</p> <p>Action all: All Board members to continue to seek industry participation.</p> <p>Discussion on perceived issue with the appointment of new Board Executive. The current Executive is willing to continue if reappointed, however the Chairman will exceed NA-003 period of appointment (4 years in 8 consecutive years). In light of</p>	In Work

				<p>the low number of participating Board members and a willing Executive to continue, those attending have no objection to facilitate this by either relaxing the rule or changing the rule.</p> <p>Action FS: Depending on the outcome of the Elections, the NEW Board will elect an Executive and the proposed rule deviation be circulated to the membership for approval if required.</p> <p>It was duly noted that Col Hockings, founding Board member, previous Chairman and Secretary, will not be seeking reappointment to the Board. Col's contributions and enthusiasm for Board activity will be missed. Thank you Col.</p>	
	6.3	CASA MPL request	RS GW RA	<p>CASA Maintenance Personnel Licensing using EN4179 over AS3669 for certification. AS3669 and EN4179 are both valid standards for the purpose of granting a CASA NDT MA.</p> <p>Previous Discussion: Training standards workshop committee RS, GW. Problems with AS3669 Annex B competency training. Opportunity for Improvement especially for sole traders (examiners)</p> <p>RS reports this is included in the CAO100.27 amendments. Draft NANDTB assessment guidelines have been submitted to CASA via Munir Sial.</p> <p>Comments: The purpose of these guidelines is to ensure those applications using competency based training must articulate how competency was assessed/ achieved by the supporting NDT Level 3.</p> <p>Action is with Munir Sial/ and Craig Johnson (CASA)</p> <p>CH: How does DASR approve competency based training?</p> <p>GW: Provision in the DASR regulation for alternate means of compliance</p> <p>Action: RS & GW: Letter to CASA recommending EN4179, and examination of the competency based training process and better definition.</p>	Hold open

				Action: FS: final version to be uploaded on website.	In work
	6.4	EF ANDTBF Compliance Comments	RS	<p>Action RS: update NA-013. Specifically General Knowledge requirements. One time exam on including 4 other methods (60 questions).</p> <p>Action RS: Add to NA-013 revision?</p> <p>Comment from RS: Regarding EF Board Proc ANDTBF_10. We can't enforce this as the specifics detailed in it are above and beyond the EN4179 requirements and any regulatory requirements. I included a statement about as per RL3 discretion etc to give some wriggle room. Need to discuss, vote or ask members to chew it over and provide feedback to myself prior to next meeting, preferably within the next 3 weeks.</p>	In work
	7	Examinations report	GJB	Nil examination reviewed	Fixed agenda
	8	Correspondence	FS	<ul style="list-style-type: none"> • Munir Sial (CASA)> CAO 100.27 assessment guide. Forward to Craig Johnson (CASA) • Bob Park (CASA)> EX60/20 up take discussion, and proposed information on the NANDTB website • Document assessment from NDT organisation author (1:1 discussion) • David Punshon. CASA request for NANDTB presentation to Airworthiness and Engineering branch. See 19.1 	Fixed agenda
	9	Chairman's report	RS	<p>Included in info pack</p> <p>Action All: EN4179-21 has now been released. Request all to review for next meeting.</p>	Fixed agenda
	10	Secretary/Financial Report	FS	Included in Info pack	Fixed agenda

11	Website Report	FS	Included in Info pack Action FS: Update website images	Fixed agenda
12	AINDT Report	PM	Demi Zeglinas appointed Ops manager Certification relationship with AICIP Asia Pacific NDT conference further postponed	Fixed agenda
13	CASA Report	DP	CASA primarily focused on Flight ops and more transport aircraft are returning to service from storage CASR's and Engineering Nil changes Part43 soon for consultation	Fixed agenda
14	ADF Report	GW	Extend practical component of NDT level 2 course by 2 weeks DASR working through form 4 assessments for industry contractors to defence	Fixed Agenda
15	European Forum Report	RQ	Meeting 24 th & 25 th November, 2021 Standardisation and harmonization of NDT Boards remains focus of the EFNDT Helmuth Hoeller to continue as chairman	Fixed Agenda
16	Procedures review	RS	See Item 6.1, 6.2 & 6.4 above	Fixed agenda
17	Members development/ continuation training	All/ SS/SW	<u>Continuing Professional Development (CPD) for NDT Level 3</u> Action SS: to circulate conferences and webinars, share information with group Action all: share communications on upcoming events and papers A4A NDT Forum 2022 ASNT Events ASIP conference 2022	Fixed agenda
18	Standards Australia Report	FS	Quotes received on short list of standards. Board approval received to procure these and place on the Board Google drive. On hold. Large number of standards have been revised in the last quarter of 2021. Action FS: to procure April 2022	Fixed agenda

				Nominating Organisation survey completed Action FS & GJB: Circulate AS committee activity/ events	
	19	New Business			
	19.1	CASA presentation	DP	I am reaching out to see if the NDTB is able to provide a 30 to 40 minute presentation on the role and functions of the NDTB to the Airworthiness and Engineering branch. There will be question from staff after the presentation. The purpose of the presentation is to help the branch understand what the NDTB does. Action FS: Liaise with DP on schedule and check presentation material. DP indicated requirement will be in final quarter of the year in Canberra	
	20	Questions without notice			
	20.1	Procurement of other international standards	SS	SS requested that procurement of other standards from international standards be made available (if needed). FS: any standard pertinent to Board activity will be procured.	
	21	Next meeting		Proposed meeting dates for 2022 (Locations to be advised) 1) 03/March/2022 Teleconference 2) 07/April/2022 Teleconference to announce new Board 3) 07/July/2022 includes AGM in SYD. South Sydney Graphic Arts Club (Mascot) 4) 04/November/2022 NOTE: ZOOM Video conference is available at any time.	
14:00	22	Close		Closed 11:35	