



**NANDTB BOARD MEETING
And AGM
Friday 08th July, 2022
09:30 to 15:00hrs
South Sydney Graphic Arts Club
Meeting Minutes**

Venue	South Sydney Graphic Arts Club (182 Coward Street, Mascot)
Chair	Ron Quirk
Secretary	Frank Simmer
Attendees	Ron Quirk (RQ), Steve Swift (SS), Frank Simmer (FS), Garry Bowden (GJB), Jason Maitland (JM), Scott Newcomb (SN), Greg Wilson (GW- ADF), Andrew McKelvie (AMK- DASR observer), Shane Norman (video link)
Guests	David Punshon (DP- CASA), Demi Zeglinas (DZ-AINDT via video), CASA Part43 consultation committee.
Apologies	Rodd Smith, Vincent Visser, Mal Oakey, Shane Wilson, Peter Milligan

Time		AGENDA ITEM	Assign	Action	Status
09:30	1	Welcome of Guests – apologies	RQ	10:00 opening	
	2	Meeting Protocol (phones off; respect one another)	RQ		
	3	Adopt Agenda	RQ		
	4	Disclosure of Interest	All		
	5	Accept previous minutes 03/03/2022	RQ	Uploaded on Website Garry & Steve	

6	General Business and actions from previous minutes			
6.1	Procedures Review	RS	<p>NA-025 improvement. Develop Checklist for document review to reduce risk of errors.</p> <p>21/10/2021 Annex A&B draft for Examination assessment and Procedure assessment.</p> <p>Action subcommittee: GJB, FS, RS, GW, SS, SW Nil progress to report for this meeting. Carry over until next meeting.</p> <p>Action FS: Publish on website when complete</p>	In work
6.2	Board Membership	FS	Action all: All Board members to continue to seek industry participation.	In Work
6.3	CASA MPL request	RS GW RA	<p>CASA Maintenance Personnel Licensing using EN4179 over AS3669 for certification. AS3669 and EN4179 are both valid standards for the purpose of granting a CASA NDT MA.</p> <p>Previous Discussion: Training standards workshop committee RS, GW. Problems with AS3669 Annex B competency training. Opportunity for Improvement especially for sole traders (examiners)</p> <p>RS reports this is included in the CAO100.27 amendments. Draft NANDTB assessment guidelines have been submitted to CASA via Munir Sial.</p> <p>Comments: The purpose of these guidelines is to ensure those AS3669 applications using competency based training must articulate how competency was assessed/ achieved by the supporting NDT Level 3.</p> <p>Action is with Munir Sial/ and Craig Johnson (CASA)</p> <p>Action: RS & GW: Letter to CASA recommending EN4179, and examination of the competency based training process and better definition.</p>	

				<p>Action FS: final version to be uploaded on website. Open in work.</p>	<p>Hold open In work</p>
6.4	EF ANDTBF Compliance Comments	RS	<p>Action RS: update NA-013. Specifically General Knowledge requirements. One time exam on including 4 other methods (60 questions). Action RS: Add to NA-013 revision? Comment from RS: Regarding EF Board Proc ANDTBF_10. We can't enforce this as the specifics detailed in it are above and beyond the EN4179 requirements and any regulatory requirements. I included a statement about as per RL3 discretion etc to give some wriggle room. Need to discuss, vote or ask members to chew it over and provide feedback to myself prior to next meeting, preferably within the next 3 weeks. Action: JM refer to EN4179. Basic examination as determined by the methods used in the organisation. Rephrase note 2.</p>	<p>In work</p>	
7	Examinations report	GJB	<p>Nil examination review</p>	<p>Fixed agenda</p>	
8	Correspondence	FS	<p>Website contacts</p> <ul style="list-style-type: none"> • Level 2 certification for aerospace • SW School of NDT potential market in Australia • Level 3 recognition and establishing a consultancy business for aerospace <p>Part 43 rule change discussion</p>	<p>Fixed agenda</p>	
9	Chairman's report	RS	<p>Included in info pack Action All: EN4179-21 has now been released. Request all to review for next meeting.</p>	<p>Fixed agenda</p>	
10	Secretary/Financial Report	FS	<p>Included in Info pack</p>	<p>Fixed agenda</p>	
11	Website Report	FS	<p>Included in Info pack Action FS: Update website images</p>	<p>Fixed agenda</p>	

	12	AINDT Report	PM/ DZ	APCNDT 2023 forum (Feb 2023)	Fixed agenda
	13	CASA Report	DP	Grant agreement with CASA completed 30/04/2022 for 12 months Action RQ: EFNDT audit will be required soon. Formal request to come. Discussion on NANDTB awareness. GW: promotion of Board activity GJB: Question on volume of NDT activity within CASA? Action DP: Report back next meeting	Fixed agenda
	14	ADF Report	GW		Fixed Agenda
	15	European Forum Report	RQ	Included in info pack	Fixed Agenda
	16	Procedures review	RS	See Item 6.1, 6.2 & 6.4 above Nil further	Fixed agenda
	17	Members development/ continuation training	All/ SS/SW	<u>Continuing Professional Development (CPD) for NDT Level 3</u> Action all: share communications on upcoming events and papers	Fixed agenda
	18	Standards Australia Report	FS	Quotes received on short list of standards. Board approval received to procure these and place on the Board Google drive. On hold. Large number of standards have been revised in the last quarter of 2021. Action FS: to procure April 2022 Action FS & GJB: Circulate AS committee activity/ events	Fixed agenda
12:00		Lunch			
12:30	19	New Business			

	19.1	CASA presentation	DP	Action FS: Liaise with DP on schedule and check presentation material. DP indicated requirement will be in final quarter of the year in Canberra	In work
	19.2	CASA Part 43	DP	Presentation by CASA Part 43 consultation team. In particular to answer concerns over the proposed AMTC1 privileges. Action All: review part 43 AC when published Link to Part 43 consultation	In Work
	20	Questions without notice			
	20.1	Can a Level 3 exam to EN4179 be generated by a AS3669 person	SN	No	
	21	Next meeting		Proposed meeting dates for 2022 (Locations to be advised) 1) 03/November/2022. Sydney. 2) Part43 consultation and training for CASA in Canberra. TBA Dec 2022 NOTE: ZOOM Video conference is available at any time.	
	22	Close	14:20		